

## Form NC-2: NOTICE OF NOMINATION CONTEST

### *Completion Guide*

This form is available on the Elections Ontario website. This form must be completed by a registered political party or by a registered constituency association that proposes to hold a nomination contest. When filling out this form, please print clearly or type your information.

Forms may be submitted by any conventional delivery method, including mail, fax, and email or hand delivery.

#### **A. REGISTERED POLITICAL ENTITY INFORMATION**

Provide the full name of the registered political party, the electoral district of the registered constituency association, and the type of event that the nomination contest concerns. This form must be submitted by the political entity holding the nomination contest.

#### **Type of Notice**

- A new notice is the initial registration of a nomination contest with the Chief Electoral Officer. For a new notice, complete Sections A through C.
- A change notice is for informing the Chief Electoral Officer of any changes to the initial registration. For any changes, a revised NC-2 must be submitted immediately - complete Sections A through C.

#### **B. NOMINATION CONTEST INFORMATION**

Provide the date of the official call of the nomination contest and the date fixed for the vote. Additionally, parties should **promptly** advise the CEO of the following:

- The names of any candidates who have been appointed by the party in lieu of holding a vote/selection by a constituency association, and the date of such appointments. This is done by completing Form NCR-2 Notice of Selected Candidate.

### C. CERTIFICATION OF POLITICAL PARTY OR CONSTITUENCY ASSOCIATION'S CFO

The CFO of the registered political entity holding the nomination contest must complete and sign this section. The political party (or designate) or constituency association's CFO signing the form must currently be on file with the Chief Electoral Officer as per the most recently filed Registration and Change Notice Form - P-1 Form for the Political Party or A-1 Form for the Constituency Association. The registered political party's CFO must provide written authorization for appointing a designate.

It is the registered political party/constituency association's responsibility to file a complete and accurate form with the Chief Electoral Officer. Failure to provide the information required will delay the registration of the nomination contestants until all the required information is provided.

This form may be inspected during office hours of Elections Ontario. Any person may make extracts from the documents and is entitled to copies of the documents upon payment for their preparation at such rate as the Chief Electoral Officer may determine. Certain data will also be extracted from the information filed and displayed on the Elections Ontario website.

The Chief Electoral Officer's staff is always available to provide assistance. Please contact us at:

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Compliance Division	Toll Free: 1-866-566-9066
51 Rolark Drive	Fax: 416-325-9466
Toronto, ON M1R 3B1	Email: <a href="mailto:electfin@elections.on.ca">electfin@elections.on.ca</a>
Internet address: <a href="http://www.elections.on.ca">http://www.elections.on.ca</a>	

